

# **Stadium Event Plan for Crawford High School**

## **Security Plan**

The written Security Plan with Grid will be available for review and will be located in the Crawford High School Main Office as well as in the ticket booth of the stadium. Components of the security plan are addressed in this outline: Supervision, crowd control, traffic, parking, noise, and litter.

Even with these measures in place, it should be noted that Crawford High School and the San Diego Unified School District have no jurisdiction beyond the school boundaries in enforcing parking. Crawford High School will do its best, within its authority, to prevent and discourage loitering and congregating in and around school grounds.

## **Supervision Plan**

### **Administrative Personnel Support**

High Profile Games (i.e. Football games with expected attendance over 500)

1. All administrators will be on duty
2. Each administrator will be assigned a specific area or function
3. Each administrator will be equipped with a two-way radio

Regular Attendance Games (i.e. Games or events with attendance under 500)

1. Minimum of 2 administrators will be on duty
2. Each administrator will be assigned a specific area or function
3. Each administrator will be equipped with a two-way radio
4. A two-way radio will be provided to the visiting team administrator

## **Staff Support**

Campus Security

1. Two-way radio and Flashlight will be carried
2. Specific area of duty will be assigned
3. Additional Security Officers will be hired for high profile games and events

Certificated and Classified Staff

1. Staff will be assigned to each ticket window and entry gate
2. Staff will be assigned to general supervision in the stands
3. A two-way radio will be available at the ticket gate and turned on during the entire game including both 1 hour before game-start and 1 hour after game-end.
4. A two-way radio will be placed in the press box and turned on during the entire game

Medical Personnel

1. Athletic Trainer/ Medical Personnel will be readily available on site
2. CPR and First Aid will be initiated by staff or admin
3. Administration will summon Athletic Trainer/ Medical Personnel as Needed

## **Event Maintenance Plan**

### **Pre-Game/Pre-Event**

1. Custodial will post “no littering” signs at entrances
2. Custodial will secure and place ample trash receptacles around the field and near all entrances and exits
3. Custodial and Athletic Director will coordinate regarding specific event needs
4. Custodial/Security will secure surrounding gates for campus security and crowd control for entry into stadium

### **During Game/During Event**

1. Custodial will empty trash and perform other custodial duties as needed:
  - Restrooms
  - Concessions
  - Stands
  - Campus Perimeter

### **Post-Game/Post-Event Clean- Up**

1. Attendees will be directed to exit towards Orange and Trojan Avenues by security and staff
2. Field will be cleaned by assigned member of the Football Coaching Staff
3. Lights will be dimmed within 30 mins after game-end and turned off by 10pm
4. Back gate on Spartan Drive will be unlocked to let staff exit. Gate will be relocked when staff have left.

### **Night Athletic Event: Custodial will lock and turnoff lights in:**

- Concession Stand
- Restrooms
- Gates to Stadium

### **Morning Following Athletic Event – Within 24 hours post-event/game, Custodial and Athletic Director will insure that the following will be completed:**

- Clean Bleachers
- Clean perimeter of the stadium along Colt Way, Trojan Avenue, 56<sup>th</sup> Street, Spartan Drive, Sharron Place, Colt Way, and the alley on east side of stadium
- Empty Trash
- Clean Concession Stands
- Clean Restrooms
- Clean Parking Lots

## **Parking Plan**

### **Parking**

- Attendees will be encouraged to park in designated, legal parking areas. Information about parking availability will be posted on school event websites at least a week before the event.

- Staff working or attending night games will be encouraged to park on campus in the rear parking accessed from Spartan Drive to open up parking spaces for other attendees in the front of the school
- Double Gate on Spartan Drive will be locked 1.5 hours before the start of the event. Attendees who do decide to park on those streets will be forced to walk to the front of the school to gain access to the stadium.

### **Pedestrians**

- Crawford Students and supporters will be encouraged to walk, bike, or car pool to games and events. Information about safe walking, biking, or carpooling will be posted on school event websites, the athletic facilities bulletin board, and announced over the school PA system at least a week before the event.

### **Post-Game**

#### **Vacating Stadium at End of Game**

- Staff and administration will facilitate timely exit of all attendees
- Staff supervision will assist in emptying campus and securing campus gates
- Fans will be directed by security and staff to exit the stadium and school by walking towards Colt Way and Trojan Avenue
- Cars will be directed by security and staff towards Orange and Trojan Avenues and 54<sup>th</sup> Street
- Security and Staff will monitor pedestrian exit on Spartan Drive to prevent lingering and excessive noise on the residential street

### **Emergency Preparedness Plan**

#### **Evacuation Plan**

- Announcement at each game will state emergency exit routes
- Evacuation routes will be posted at dedicated field sites
- Staff will provide guidance at each exit point
- Staff will assist in crowd control

#### **Emergency Lights**

- All staff on duty will have access to flashlights
- Administration will consult with on-duty SDUSD/SDPD Police for support

#### **Medical or Other Emergency**

- Access roads will be kept clear
- Signage will identify emergency entrance/exit
- Staff will guide emergency vehicles
- Athletic trainer will be on site, assisted by trained staff as needed
- Staff will assist with crowd control

#### **Communication**

- Bull horns will be stored in the concession stand and press box and used when needed
- Key staff on duty will have two-way radios

- Administration will have access to cell phones

**Law Enforcement**

- SDUSD Police will be at all Night Games

**Custodian/Groundskeeper**

- Custodian/groundskeeper will be assigned to every stadium field use activity
- Custodian/groundskeeper will be on two-way radio
- Each will be assigned specific duties
- Trash will be emptied regularly during each event as needed
- Concessions and maintenance of facilities will be supported during each event as needed
- Game/Event set-up will take place prior to the event